

Information for Employees Referred for FFDE

- You must appear when you are scheduled. Please call (201-337-4996) if you are going to be late. Failure to appear may lead to disciplinary action by your department or agency.
- Unless you are instructed otherwise, testing begins at 8:30 A.M.
- Be prepared to be at our office between 4 to 6 hours.
- You will be asked to complete a battery of psychological tests, and then you will meet with one of the psychologists for an in-depth interview.
- If you need reading glasses, please bring them with you.
- Food is not allowed in the testing room. If you would like to take a break and get something to eat, please let a staff member know.
- Unless accompanied for official reasons, do not bring anyone with you who does not have an appointment with our office.
- Parking is between spots 35-43 or 61-68. If these spots are full, please call 201-337-4996 and ask a staff member where to park.
- **CELL PHONES / ELECTRONIC DEVICES** are strictly prohibited. Please store them in your vehicle.
- **ABSOLUTELY NO WEAPONS ARE ALLOWED ON PREMISES!**
- **SNOW POLICY**: In the event of inclement weather please call (201) 848-7669. IFP will be closed if the Oakland, NJ High School (Indian Hills) is closed.